

## STATE OF ALASKA DIVISION OF MOTOR VEHICLES

### REQUEST FOR RESEARCH OR VERIFICATION OF MOTOR VEHICLE RECORD

**INSTRUCTIONS:** PLEASE PRINT OR TYPE CLEARLY. You may only obtain the information if you certify you are authorized to receive the information for one of the reasons outlined under TYPE OF RESEARCH NEEDED below. Personal information contained in vehicle records is confidential under federal and state law. You must submit a separate form and \$10 for each vehicle research request. Please allow 8 to 12 weeks for processing.

#### REQUESTOR INFORMATION

Requestor Name	Business Name	
Alaska Driver's License Number	Date of Birth*	Last 4 Digits of Social Security Number*
Contact Phone Number	* Required if requestor does not have an Alaska driver's license. Information will be used solely to verify requestor identity.	

**Requests will be held for 3 days. If payment information has not been received by that time the request will be discarded.**

I WANT THE VEHICLE RECORD TO BE SENT TO (Select One):			
<input type="checkbox"/>	Hand Delivered (In Person Application Only)		
<input type="checkbox"/>	Email Address :		
<input type="checkbox"/>	Mailing Address:	City	State
			Zip code

#### VEHICLE INFORMATION

Vehicle or Hull Identification Number					
Plate Number (I/A)	Year	Make	Model	Body Style	Color

#### TYPE OF RESEARCH NEEDED

**Select only one type:**

- Copy of source document used to originally title or register the vehicle in Alaska. (i.e. title from previous state, Manufacturer's Certificate of Origin, etc.)
- Current motor vehicle registration information including Owner and lienholder's name and address.
- Copy of a prior DMV transaction. (i.e. registration application, documents submitted to obtain a title)
- Other (please be specific):

**Submit request to DMV Research:**

4001 Ingra Street, Suite 101  
Anchorage, AK 99503  
Email: [doa.dmv.research@alaska.gov](mailto:doa.dmv.research@alaska.gov)

**Select only one request reason:**

- I am the owner of record of this vehicle.
- I am the manufacturer of this vehicle Requires letter on letter head stating reason for research. IE recall or mandatory upgrade
- I have the written permission of the owner(s) and lienholder (if lienholder is an individual) of record of this vehicle. Requestor must attach a copy of the owner and lienholder's permissions.
- I am an agent, employee, or contractor of a legitimate business, and am requesting verification of information provided to the business by the owner of the vehicle. This information will be used only for the purpose of preventing fraud by pursuing legal remedies against or recovering on a debt or security interest against the owner of the vehicle. Requestor must attach a copy of the information provided to the business by the vehicle owner.
- The requested information is to be used in connection with a civil, criminal, administrative or arbitration proceeding in a court or government agency or before a self-regulatory body. Requestor must attach a copy of the subpoena or other legal document justifying request.
- I am an agent, employee or contractor for an insurer, or an insurance support agency and the information will be used in connection with claims investigation activities, anti-fraud activities, rating, or underwriting.
- The information will be used to provide notice to owners of a towed, impounded, or abandoned vehicle.

I certify under penalty of law that I am authorized as an individual or as an employee, agent, or contractor of a business to receive motor vehicle record information as provided in AS 28.10.505 for the reason checked above. I further certify that this information will not be sold or disclosed except as provided by law. I have personally reviewed the information on this application and certify under penalty of perjury that to the best of my knowledge and belief the information on this application is true and correct. (NOTE: Making a false statement or omitting a material fact is subject to a maximum penalty of \$10,000 or 1-year imprisonment or both per AS 11.56.210 and AS 28.35.135.)

Signature

Date (Valid for 90 days from this date.)

- (a) Notwithstanding AS 40.25.300 and except as provided in this section, the department may not disclose personal information contained in motor vehicle records maintained by the department under this chapter.
- (b) Personal information shall be disclosed for use in connection with matters of motor vehicle or driver safety or theft; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles and dealers by motor vehicle manufacturers; and removal of non-owner records from the original owner records of motor vehicle manufacturers as required by federal law.
- (c) Personal information may be disclosed if the requesting person demonstrates, in a form and manner the department prescribes, that the requesting person has obtained the written consent of the person who is the subject of the information.
- (d) Personal information may be disclosed by the department upon proof of the identity of the person requesting a record and representation by the requesting person that the use of the personal information is strictly limited to one or more of the following uses:
  - (1) for use by a government agency, including a court or law enforcement agency, in carrying out its functions, or a private person or entity acting on behalf of a government agency in carrying out its functions;
  - (2) for use in the normal course of business by a legitimate business or an agent, employee, or contractor of the business, but only
    - (A) to verify the accuracy of personal information submitted by an individual to the business or an agent, employee, or contractor of the business; and
    - (B) if the information submitted is not correct, to obtain the correct information, but only for the purposes of preventing fraud by pursuing legal remedies against, or recovering on a debt or security interest against, an individual;
  - (3) for use in connection with a civil, criminal, administrative, or arbitration proceeding in a court or government agency or before a self-regulatory body, including service of process and the execution or enforcement of a judgment or court order;
  - (4) for use in research activities, or in producing statistical reports, if the personal information is not published, redisclosed, or used to contact an individual;
  - (5) for use by an insurer or insurance support organization, or by a self-insured entity, or an agent, employee, or contractor of an insurer, in connection with claims investigation activities, anti-fraud activities, rating, or underwriting;
  - (6) for use in providing notice to the owners of towed or impounded vehicles;
  - (7) for use by an employer or an agent or insurer of an employer to obtain or verify information relating to a holder of a commercial driver's license that is required under 49 U.S.C. 31101 - 31162 (Commercial Motor Vehicle Safety Act);
  - (8) for use in connection with the operation of private toll transportation facilities;
  - (9) for use in connection with a legitimate business operating under a contract with the department;
  - (10) for bulk distribution for surveys, marketing, or solicitations if the person who is the subject of the information has provided written consent to the release; and
  - (11) any other purpose specifically authorized by law that is related to the operation of a motor vehicle or related to public safety.
- (e) Personal information contained in an individual record may be disclosed, without regard to the intended use of the personal information, if the person who is the subject of the information has provided written consent to the release.

Federal Drivers Privacy Protection Act 18 U.S.C. § 2724. Civil Action

- (a) Cause of Action – A person who knowingly obtains, discloses or uses personal information, from a motor vehicle record, for a purpose not permitted under this chapter shall be liable to the individual to whom the information pertains, who may bring a civil action in a United States district court.
- (b) Remedies – The Court may award –
  - (1) actual damages, but not less than liquidated damages in the amount of \$2,500;
  - (2) punitive damages upon proof of willful or reckless disregard of the law;
  - (3) reasonable attorneys' fees and other litigation costs reasonably incurred; and
  - (4) such other preliminary and equitable relief as the court determines to be appropriate.